



HIPAA Privacy Policy

“Ho Hum” you say. “another boring privacy policy”. Yes, it is but we are required to write one and offer it to you to read. The law requires that your child’s medical information is kept private and that you are offered or given a copy of this notice describing our legal duties, privacy practices and your rights regarding your child’s medical information.

Mast Clinic creates a record of our care and services for your child. The record is created to provide your child with quality care and to comply with certain legal requirements. It is important that your child’s record is personal and must be protected.

We have a right to change our privacy practices and terms of this notice at any time for all medical information that we keep, including information previously created or received before the changes, provided the changes are permitted by law. New privacy policy notices, with changes, will be available upon request.

For treatment: Parents of Mast clinic’s patients receive a copy of all initial evaluation reports and daily treatment notes. Mast Clinic may use medical information about your child to provide your child with medical treatment or services. We may disclose medical information about your child to doctors or other of your child’s professional caregivers or to students for whom Mast Clinic acts as a clinical teaching site.

For payment: Mast Clinic may use and disclose your child’s medical information for payment purposes via asyst2bill, our billing service. A bill may be sent to you and/or one or more third party payors. Information on or accompanying your bill will include medical coding or information related to your child’s care.

For healthcare operations: Mast Clinic may use your child’s medical information to measure and improve quality, evaluate performance of personnel, conduct training programs and get accreditation, certificates, licenses and credentials needed and/or required to provide care to your child.

For notification: With your permission to do so, Mast Clinic may use and disclose medical information to notify or help notify a family member or another person responsible for your child’s care. We will share information about your child’s general condition.

Court orders and judicial administrative proceedings: Mast Clinic may disclose your child’s medical information in response to a court or administrative order, subpoena, discovery request, or other lawful process, under certain circumstances. Under limited circumstances, such as court order, warrant or grand jury subpoena, we may share your child’s medical information with law enforcement officials.

Public health activities: Mast Clinic may disclosed your child’s medical information to public health or legal authorities charged with controlling disease, injury or disability, including child abuse or neglect.

Appointment reminders: Mast Clinic may use and disclose medical information for purposes of sending appointment emails, texts or other reminders of appointments.

Alternative and additional medical services: Mast Clinic may use your child’s medical information to refer your child for other medical or adjunct services that may be appropriate for your child.

You have a right to:

Get additional copies of your child’s medical information. You must make a request in writing. If you request copies, we will charge \$12 for the first page and \$2 for any additional pages and applicable postage costs.

In the event that you request that Mast Clinic change certain parts of your child’s medical record; if it was originally created by Mast Clinic, we reserve the right to deny such requests.

****If you have questions/concerns about this notice, please contact us. 207 689 6278 info@mastclinic.com****

Your Child is Worth It!